Administrative Information

1. Nature of the meetings

Intersessional meetings are being held pursuant to the decision of the 2014 Third Review Conference that “informal intersessional meetings will be held each year, preferably after the 30 April deadline for submitting transparency information, and that they could comprise a thematic segment and a preparatory segment.” On 19 November 2021, the Nineteenth Meeting of the States Parties decided to hold the Intersessional Meetings 22-24 June 2022 in Geneva, Switzerland, subject to availability of conference space. On 7 February 2022, the President of the Twentieth Meeting of the States Parties informed that the dates had to be changed due to challenges in locating a suitable facility.

The Intersessional Meetings will take place over a 3-day period, from 20-22 June 2022. On 21 June, two thematic discussions will be held with the aim of providing time to engage in a more substantial exchange of information on important topics related to the implementation of the Convention.

2. Format of the meetings

The Intersessional Meetings will be held in person. For those participants unable to attend, the possibility will be given to follow the meeting online.

3. Participation

The Intersessional Meetings are open to the States Parties, States not party to the Convention and interested international and non-governmental organisations.

4. Registration


5. Costs

There is no cost to delegations for participation in the Intersessional Meetings. Costs for organisational arrangements and interpretation are covered by Switzerland through its contributions to the GiCHD.

6. Venue

The Intersessional Meetings will be held at the World Intellectual Property Organisation (WIPO) building, 34 chemin des Colombettes, Geneva, WIPO Conference Hall (WCH).
7. Languages

In keeping with past practice, interpretation at the Intersessional Meetings will be provided in Arabic, English, French, Russian, and Spanish.

8. Travel and accommodation

Participants are expected to cover their own travel and accommodation expenses and to take steps to ensure that they have adequate medical coverage while in Switzerland. Several other large events will take place in Geneva in June. It is recommended that delegations book accommodation as early as possible.

As of 2 May 2022, there will be no more COVID restrictions to enter Switzerland.

More information concerning travel to Switzerland is available at: https://www.sem.admin.ch/sem/en/home/themen/einreise/faq.html

9. Visa requirements for Switzerland

Participants requiring entry visas for Switzerland and transit visas are required to make their own arrangements. Switzerland is an associated Member State of the Schengen Agreement and hence Schengen regulations apply for the entry. The process of acquiring a Schengen visa takes up to 21 days once your application is completed. Therefore, it is strongly recommended that delegates contact the Swiss representation responsible for their place of residence as soon as possible for information about visa application procedures and documents to be presented. Switzerland’s Federal Department of Foreign Affairs’ website contains information about visa requirements, visa application forms and the list of Swiss representations abroad: https://www.eda.admin.ch/eda/en/fdfa/entry-switzerland-residence/visa-requirements-application-form.html

10. Arrivals in Geneva

Delegates can obtain a ticket at the Geneva Airport for travel on public transport (bus, tram, and train). The ticket machine is located next to the bus stands outside the airport. A taxi from the airport to the city centre will cost approximately 35 CHF (15-minute ride). For more information on public transportation in Geneva, visit www.tpg.ch. Delegates can also obtain a free pass for public transportation in Geneva from their hotel for the entire length of their stay.

11. Side events

Information on side events that are open to all delegates will be provided on the Convention website as soon as this information becomes available. If you wish to book a room for a side event or meeting, please see the attached side event room request form and submit it to the ISU (isu@apminebanconvention.org) no later than 27 May 2022. Please note that side events or meetings that would run concurrent to the Intersessional Meetings are discouraged.

12. Questions about the programme for the Intersessional Meetings

For enquiries related to the content of the agenda for the meetings, please contact the ISU (isu@apminebanconvention.org).

Information as of 1 May 2022