

Amendments to the Guide to Reporting adopted by the States Parties at the Fourteen Meeting of the States Parties in line with the decision of the Fourth Review Conference

Presented by the President of the Nineteenth Meeting of the States Parties

The Fourteenth Meeting of the States Parties adopted the Guide to Reporting to consolidate and streamline over 16 years of decisions on reporting by providing updated and simplified advice on how States Parties may fulfil their reporting requirements. This Guide aimed to ease the reporting burden and improve transparency, which in turn could increase the opportunity for States Parties to understand current issues and possibly act in a cooperative manner to address them.

Amendments to the Guide to Reporting do not increase reporting obligations. This document presents some modifications to assist States Parties in providing information pursuant to political commitments such as those contained in the Oslo Action Plan adopted at the Fourth Review Conference in November 2019.

I. Background

1. Throughout section - replace “Maputo Action Plan” to “Convention Action Plans.”

Section I - A Summary of Reporting Obligations and Commitments

2. Throughout section – replace “Maputo Action Plan” with “Convention Action Plans.”

Section II - What to report and how to report it

A. National implementation measures

3. Numeral 9 – Add endnote: “Action #50 of the Oslo Action Plan”

B. Stockpiled anti-personnel mines

4. Numeral 11 - second sentence - Amend to read: “This includes providing a time-bound plan with clear milestones for the completion of Article 4, information on relevant legislative measures taken, structures established, national resources committed, assistance needed and technical and operational challenges, including on cooperation and assistance.”

5. Numeral 11 – Add endnote: “Action #13 of the Oslo Action Plan”

6. Numeral 12 – Add endnote: “Action #8 and Action #15 of the Oslo Action Plan”

7. Figure 3 – Yes – Report – Insert new numeral 4: “4. Consider providing information on challenges in implementation, including on cooperation and assistance”.

C. Anti-personnel mines retained or transferred for permitted purposes

8. Numeral 16 – Add endnote: “Action #16 of the Oslo Action Plan”

9. Insert new numeral 17 following numeral 16: “Additionally, the States Parties have noted the importance of exploring alternatives to using live anti-personnel mines for permitted purposes and are invited to report on efforts in this regard.”

10. New numeral 17 – Add Endnote: “Action #17 of the Action Plan”

11. Figure 4 - Yes - Report – Include new numeral 4: “4. Consider providing information on efforts to explore alternatives to using live anti-personnel mines for permitted purposes.”

D. Areas known or suspected to contain anti-personnel mines

12. Insert new numeral 18 following numeral 17: “The States Parties have agreed that “States Parties affected by anti-personnel mines of an improvised nature will ensure that they apply all provision and obligations under the Convention to such contamination as they do for all other types of anti-personnel mines, including during survey and clearance in fulfilment of Article 5 and disaggregated by types of mines when reporting in fulfilment of Article 7 obligations.”

13. New numeral 18 – Add Endnote: “Action #21 of the Action Plan”

14. Insert new numeral 21 following numeral 20: “In this regard, the States Parties have agreed on the importance of providing information on the remaining challenges in accordance with IMAS including by disaggregating by ‘suspected hazardous areas’ and ‘confirmed hazardous areas’ and their relative size, as well as by the type of contamination”

15. New numeral 21 – Add Endnote: “Action #22 of the Action Plan”

16. Insert new numeral 24 following numeral 23: “In reporting on their efforts, States Parties may want to provide attached to their Article 7 Reports evidence-based, costed and time-bound national strategies and work plans to fulfil and implement Convention obligations as soon as possible providing information on how these plans take into consideration the needs and perspectives of women, girls, boys and men as well as the needs of mine survivors and affected communities.”²⁹

17. New numeral 24 – Add Endnote: “Action #2 – Action #4 of the Oslo Action Plan”

18. Numeral 25 – add second sentence: “In this regard, States Parties may wish to report within their national strategies and work plans on provisions for sustainable national capacity to address previously unknown mined areas discovered following completion, including newly mined areas”³⁰

19. Numeral 25 – Add Endnote: “Action #20 of the Oslo Action Plan”

20. Inset new numeral 26 following numeral 25: “Furthermore, States Parties have been requested to include in their Article 7 Reports, on an annual basis, updates to “their national work plans based on new evidence” including “adjusted milestones” and “information on the number of areas and amount of mined area to be addressed annually and on how priorities have been established.”³¹

21. New numeral 26 – Add Endnote: “Action #32 of the Oslo Action Plan”

22. Insert new numeral 27 following new numeral 26: “In reporting on mine risk education and other risk reduction efforts the States Parties may wish to provide information on the methodologies used, the challenges faced and the results achieved, with information disaggregated by gender and age as well as the relevant priority-setting mechanism in place.”

23. Insert new numeral 28 following new numeral 27:

“States Parties may also wish to recall the following agreements by the States Parties that such efforts:

- Should be integrated into wider humanitarian development, protection and education efforts, as well as with ongoing survey, clearance and victim assistance activities.
- Should be context-specific developed on the basis of a needs assessment, tailored to the threat encountered by the population and sensitive to gender, age and disability and that take into account the diverse needs and experience of people in affected communities.
- Prioritise people most at risk by linking mine risk education and reduction programmes and messages directly to an analysis of available casualty and contamination data, an understanding of the affected population’s behaviour, risk pattern and coping mechanisms, and, wherever possible, anticipated population movements.
- Build national capacity to deliver mine risk education and reduction programmes with the ability to adapt to changing needs and contexts, including the delivery of such programmes to affected communities in the case that previously unknown mined areas are discovered.

24. New numeral 28 – Add endnote: “Action #29 – Action #31 of the Oslo Action Plan”

25. New numeral 29 following new numeral 28: “States Parties may also want to consider providing information on their efforts to ensure that survey, clearance and mine risk education and reduction activities are integrated into national development plans, poverty reduction strategies, humanitarian response plans and national strategies for the inclusion of persons with disabilities as appropriate, and by making financial and other commitments to implementation.”

26. New numeral 29 – Add endnote: “Action #1 of the Oslo Action Plan.”

27. Insert new numeral 30 following new numeral 29: “States Parties may want to provide information on their efforts to ensure that the different needs and perspectives of women, girls, boys and men including mine survivors and affected communities are considered and that their meaningful participation in all Convention related matters is ensured, including their equal and active participation in Convention meetings.”

28. New numeral 30 – Add endnote: “Action #3 of the Oslo Action Plan.”

29. Insert new numeral 31 following new numeral 30: “The State Parties have further recognized the importance of States Parties providing information on challenges in implementation in Article 7 reports, including in cooperation and assistance.”

30. New numeral 31 – Add endnote: “Action #8 of the Oslo Action Plan.”

31. Figure 6 – Yes – Report – numeral 8 - Amend to read: “Consider providing information on measures taken during the previous calendar year to provide an immediate and effective warning to the population in relation to all mined areas that contain, or are suspected to contain, anti-personnel mines. Consider indicating how such measures are part of broader risk assessment and reduction activities targeting the most at-risk populations, what priority setting mechanisms are in place, and how programmes in question age-appropriate and gender-sensitive, coherent with applicable

national and international standards, tailored to the needs of mine-affected communities and integrated into ongoing mine action activities, namely data gathering, clearance and victim assistance as appropriate.

32. Figure 6 — Yes – Report – new numeral 9: “9. Consider providing information on the National Mine Action Standards in place as well as the existence of a sustainable national information management system.”

33. Figure 6 — Yes – Report- new numeral 10: “10. Consider providing information concerning plans to ensure a sustainable national capacity to address any possible previously unknown mined areas”.

34. Figure 6 — Yes – Report - new numeral 11: “11. Consider provide information on efforts to ensure that the different needs and perspectives of women, girls, boys and men including mine survivors and affected communities are considered and that their meaningful participation in all Convention related matters is ensured.”

35. Figure 6 — Yes – Report- new numeral 12: “12. Consider providing information on how survey and clearance activities are integrated into other national plans (e.g. development plans, poverty reduction strategies, humanitarian response plans), and your State's national financial and other commitments to implementation.”

36. Figure 6 – Yes – Report - new numeral 13: “13. Consider providing information on challenges in implementation, including in cooperation and assistance.”

G. Victim assistance

37. Numeral 40 –Amend first sentence to read: “These political commitments provide the basis to ensuring the full, equal and effective participation of mine victims in society, based on respect for human rights, gender equality, inclusion and non-discrimination and, to address victim assistance with the same precision and intensity as for other aims of the Convention.

38. Insert new numeral 42 following numeral 41:

“In reporting on these efforts, States Parties may wish to provide information on the framework in which Victim Assistance is carried out including information on:

- The relevant government agency assigned to oversee the integration of victim assistance into broader national policies, plans and legal frameworks.
- Development and implementation of action plans based on specific, measurable, realistic and time-bound objectives to support mine victims.
- Multi-sectoral efforts in ensuring the needs and rights of mine victims through national policy and legal frameworks.”

39. New numeral 42 – Add Endnote : “Action #33 and Action #34 of the Oslo Action Plan”

40. Insert new numeral 43 following new numeral 42:

“In reporting on its efforts, States Parties may wish to provide information on efforts to:

- Establish or strengthen a centralised database of persons killed or injured by mines containing age, gender and disability disaggregated data and available to stakeholders.
- Provide effective and efficient first aid to casualties in mine-affected communities as well as other medical emergency services, and ongoing medical care.
- Provide access to comprehensive rehabilitation services and psychological and psychosocial support services, including through the provision of outreach rehabilitation service (e.g. This includes the provision of assistive devices, physiotherapy, occupational therapy and peer-to-peer support programs).
- Ensure the social and economic inclusion of mine victims, including in rural and remote areas.
- Ensure the full inclusions and effective participation of mine victims in all matters that affected them.
- Establish a national referral mechanism to facilitate access to services.
- Ensure safety and protection of mine survivors in situations of risk, including situations of armed conflict, humanitarian emergencies and natural disasters.”

41. New numeral 42 – Add endnote: “Action #35 – Action #41 of the Oslo Action Plan”

42. Insert new numeral 44 following new numeral 43: “The State Parties have further recognized the importance of States Parties providing information on challenges in implementation in Article 7 reports.”

43. New numeral 44 – Add endnote: “ Action #8 of the Oslo Action Plan”

44. Insert new numeral 45 following new numeral 44: “States Parties have recognized the importance of States Parties demonstrative national ownership, including by ensuring that victim assistance activities are integrated into national development plans, poverty reduction strategies, humanitarian response plans and national strategies for the inclusion of persons with disabilities as appropriate, and by making financial and other commitments to implementation.”

45. New numeral 45 – Add endnote: “Action #1 Oslo Action Plan”

46. Insert new numeral 46 following new numeral 45: “Furthermore, in reporting on their efforts, States Parties may want to provide information on how plans and activities related to victim assistance take into consideration the needs and perspectives of women, girls, boys and men as well as the needs of mine survivors and affected communities.”

47. New numeral 46 – Add endnote: “Action #2 -Action #4 of the Oslo Action Plan”

48. Figure 9 - No – Report - Insert new numeral 3: “3. Consider providing information on efforts to address and strengthen (a) data on mine victims and on disability generally, (b) medical care, (c) physical rehabilitation, (d) psychological support, (e) economic inclusion, (f) social inclusion, (g) coordination, (h) referral to services, and (i) inclusion in relevant legislative, policy or planning processes.”

49. Figure 9 - No – Report - Insert new numeral 4: “4. Consider providing information on how victim assistance activities are integrated into national plans (e.g. development plans, poverty reduction strategies, humanitarian response plans), and your State’s national financial and other commitments to implementation.”
50. Figure 9 - No – Report - Insert new numeral 5: “5. Consider providing information on challenges in implementation, including in cooperation and assistance.”
51. Figure 9 - Yes – Report - Insert new numeral 3: “3. Consider providing information on efforts to address and strengthen (a) data on mine victims and on disability generally, (b) medical care, (c) physical rehabilitation, (d) psychological support, (e) economic inclusion, (f) social inclusion, (g) coordination, (h) referral to services, and (i) inclusion in relevant legislative, policy or planning processes.”
52. Figure 9 - Yes – Report - Insert new numeral 5: “5. Consider providing information on how victim assistance activities are integrated into national plans (e.g. development plans, poverty reduction strategies, humanitarian response plans), and your States national financial and other commitments to implementation.”
53. Figure 9 - Yes – Report - Insert new numeral 6: “6. Consider providing information on efforts to ensure that the different needs and perspectives of women, girls, boys and men including mine survivors and affected communities are considered and that their meaningful participation in all Convention related matters is ensured.”
54. Figure 9 - Yes – Report – Insert new numeral 7: “7. Consider providing information on challenges in implementation, including in cooperation and assistance.”

H. Cooperation and assistance

55. Replace numeral 45 with the following:

“States Parties that wish to provide information on cooperation and assistance efforts during previous calendar year may wish to provide information on the following commitments that have been made by the States Parties including:

- Efforts to commit the resources needed to meet Convention obligations as soon as possible and explore all possible alternative and/or innovative sources of funding.
- For States Parties seeking assistance: efforts to develop resource mobilisation plans and use all mechanisms within the Convention to disseminate information on challenges and requirements for assistance, including through their annual Article 7 transparency reports.
- Efforts to strengthen national coordination including by ensuring regular dialogue with national and international stakeholders on progress, challenges and support for implementation of their obligations under the Convention.
- For States Parties in a position to do so: to support the implementation of clear, evidence based national strategies and work plans that respond to the diverse needs and experiences of people in affected communities and are built on sound gender, age and disability analysis with support to victim assistance to be provided through the mine action budget, and/or through integrating victim assistance into broader development and humanitarian efforts.

- For Parties in a position to provide assistance: to coordinate their support for the effective implementation of Convention obligations by affected States Parties.
- Efforts to explore opportunities for cooperation, including international, regional and bilateral, cooperation between affected States Parties or South-to-South including by making mutually supporting clearance commitments in border areas and exchanging equipment, material and scientific and technological information (or donating them after one State Party reaches completion) in order to promote the implementation of the Convention.

56. New numeral 45 – Insert endnote: “Action #42 – Action #47 of the Oslo Action Plan”

57. Insert new numeral 46 following new numeral 45 : “States Parties may also want to provide information on their efforts to ensure that the different needs and perspectives of women, girls, boys and men including mine survivors and affected communities are considered and that their meaningful participation in all Convention related matters is ensured, including their equal and active participation in Convention meetings.”

58. Figure 10 - Yes – Was the State Party a beneficiary of assistance? Consider Reporting - Insert new numeral 4: “4. Consider providing information on efforts to strengthen national coordination including by ensuring regular dialogue with national and international stakeholders.”

59. Figure 10 - Yes – Was the State Party a beneficiary of assistance? Consider Reporting – Insert new numeral 5: “5. Consider providing information on efforts to integrate mine action activities into other frameworks (e.g. humanitarian response plans, strategies for inclusion of person with disabilities) and the financial commitment of your State to implementation.”

60. Figure 10 Yes – Was the State Party a provider of assistance? Consider Reporting – Insert new numeral 4: “4. Consider providing information on how the different needs and perspectives of women, girls, boys and men including mine survivors and affected communities is considered in the provision of Cooperation and Assistance.”

Section III – Examples of ways to provide updated information

C. Anti-personnel mines retained or transferred for permitted purposes

61. Numeral 61 – Amend to read: “The Republic of Minelandia retains anti-personnel mines for training mine detection dogs, testing demining machines and studying the effect of the blast of various types of anti-personnel mines on demining equipment at a rate of approximately 30 mines per year. Following the annual review of the number of mines retained, Minelandia has concluded that the number of retained mines do not exceed the minimum number absolutely necessary for permitted purposes.”

62. Insert new numeral 63 following numeral 62: “Minelandia is currently considering alternatives to using live anti-personnel mines for training and research purposes and has reached out to an expert organization to continue exploring these matters. Minelandia will keep the States Parties updated on progress.”

D. Areas known or suspected to contain anti-personnel mines

63. Insert new numeral 67 following numeral 66: “ Since 2015, Minelandia has seen an increase use of anti-personnel mines of an improvised nature by non-state armed actors. Below you will find

some of the anti-personnel mines of an improvised nature that are being cleared by operators throughout the country. The Improvised Explosive Devices are victim activated and fit the definition of an anti-personnel mines and are therefore recorded as such.”

64. Table – Summary of area and areas released and devices destroyed, 1 January – 31 December 2014 - add column “Type of anti-personnel mines”.
65. Insert new numeral 70 following numeral 69: “ In addition, Minelandia, in agreement with the Ministry of Defence, has identified the Minelandia Army Corps of Engineers as the responsible agency to address any previously unknown mined areas following completion as well as any newly laid mined areas.
66. Add new heading following numeral 71 entitled: “Mine Risk Education and Reduction Efforts”
67. Insert new numeral 72, under new heading: “All areas known or suspect to contain anti-personnel miens have been All areas known or suspected to contain anti-personnel mines have been marked and warning signs in both national and local languages are prominently displayed. Warning signs are replaced and maintained on a regular basis. As part of its national mine action plan (2017-2021), the Minelandia National Mine Centre and its implementing partners undertook a knowledge, attitude and practices survey to ensure Mine Risk Education and Reduction programmes are context specific to age, gender and diverse at-risk and population groups in the country.”
68. Insert new numeral 73, under new heading: “As a result of this study, Minelandia’s mine risk education and reduction plan, includes age-and sex appropriate risk-reduction education has been incorporated into the school curriculum in every affected province. In addition, community liaison teams made up of both women and men regularly visit affected towns and villages to advise women and men on risk avoidance, prioritizing the most affected and vulnerable communities. Efforts are made to tailor messages according to community circumstances (e.g., according to the main economic, cultural and recreational activities carried in any particular locality). Mine Risk Education and Reduction are also integrated into protection and development efforts including Minelandia’s humanitarian response plan.”
69. Insert new numeral 74, under new heading: “The development of mine risk education and reduction activities is developed through a casualty data analysis to better respond to at-risk behaviours, groups and locations and in order to adapt to changing needs and contexts. Minelandia has also identified the Ministry of Education and Civil Protection, as its sustainable national capacity to deliver risk education and education activities to at-risk groups.”
70. Insert new numeral 75, under new heading: “Demining organizations operating in the country carry out mine risk education in their respective areas of operation, are accredited to carry out Mine Risk Education and Reduction activities with material approved by the Mine Risk Education and Reduction Working Group which includes demining organizations, the Ministry of Education and UNICEF as well as participation of the mine affected communities.”
71. Insert new numeral 76, under new heading: “Despite best efforts to change high risk behaviour, women, girls, boys and men still fall victim to mines in Minelandia, including four individuals who were killed and 12 who were injured in 2019.”

E. Technical characteristics of anti-personnel mines

72. Insert new numeral 75 following numeral 74: “Additionally, since 2015, Minelandia has seen an increase use of anti-personnel mines of an improvised nature by non-state armed actors. Below you will find some of the anti-personnel mines of an improvised nature that are being cleared by operators throughout the country. The Improvised Explosive Devices are victim activated and fit the definition of an anti-personnel mine and are therefore recorded as such.” (Insert photograph of improvised anti-personnel mines).

G. Victim assistance

73. Numeral 83, add final sentence: “Also, we estimate that every casualty directly affects the lives and livelihoods of around five persons including their family members and close relatives”

B. Medical care

Objectives

74. Add new objective: “By first quarter of 2021, necessary improvement have been made in referral systems including by creating a comprehensive directory of all relevant services, to ensure landmine survivors and others receive the support they need in terms of healthcare as well as rehabilitation, psychological support and social and economic inclusion.”

Enhancement made / to be made to pertinent legislation, policies and plans

75. First bullet to be modified to read: “By the end of 2020, the Ministry of Health will have established national health care standards related to care of persons with disabilities and frameworks and enforcement mechanisms to ensure that standards are met, in accordance with the Convention on the Rights of Persons with Disabilities.”

C. Physical rehabilitation

Objectives

76. New bullet 4 to read: “By the end of 2020, at least 60 per cent of landmine survivors and persons with disabilities in need of assistive devices have been assisted, in mine affected districts.”

Enhancements made / to be made to pertinent legislation, policies and plans

77. New bullet three to read: “ By the end of 2020, a priority Assistive Products List (APLC) which includes “hearing aides, wheelchairs, communication aids, spectacles, artificial limbs, pill organizers, memory aids and other essential items for older people and people with disabilities to be able to live a healthy, productive and dignified life” with support of guidelines provided by the World Health Organization , to makes sure the essential assistance devices are made available tin an affordable and accessible fashion.”

D. Psychological support

Assessment

78. Numeral 88, add final sentence: “No peer support network has been created.”

Objectives

79. Add second objective to read: “By end of 2020, a peer support network has been created as an integral part of the Ministry of Health.”

E. Economic Inclusion

Objectives

80. Add second objective to read: “A nationwide income-generation initiative with the aim to increase sustainable small business among persons with disabilities has been launched by the end of 2020.”

F. Social Inclusion

Assessment

81. Add second sentence to read: “Barriers such as lack of awareness on their rights and needs, physical inaccessibility, long distance to services and limited access to information are some of the challenges facing persons with disabilities in Minelandia.”

Objectives

82. Add second objective to read: “By the end of 2021, Minelandia will have developed a national Physical Accessibility Standards to remove physical barriers by ensuring old public structures/buildings are adapted and new public structures/buildings are constructed accessible to the use of all persons including to individuals with mobility challenges, such as wheelchair users.”

83. Add new section G entitled Safety and Protection:

Assessment

84. Add the following information in bullet: “The Minelandia’s national authority for disaster management has not included the special measures required for safety and protection of persons with disabilities including landmine survivors in situations of risks and emergencies including natural disasters and conflicts.”

Objectives

85. Add the following information in bullet: “By the end of 2020, national disaster management authority of Minelandia integrated special measures in its policies and programmes to ensure safety and protection of persons with disabilities in situations of risks and emergencies.”

I. Cooperation and Assistance

86. Insert new numeral 95 following numeral 94: “As part of its national mine action plan (2017-2025), Minelandia developed a resource mobilisation strategy that includes specific actions to explore possible alternative and/or innovative sources of funding, including a Memorandum of Understanding (MOU) with the Ministry of Mining and Communications for allocations towards clearance of extensions to the power grid and new mining leases. Minelandia has been in contact with the Committee on the Enhancement of Cooperation and Assistance regarding participating in the Individualised approach on the margins of the Eighteenth Meeting of the States Parties.”

87. Insert new numeral 96 following new numeral 95: “Minelandia still faces challenges in implementation of its commitments. In particular, in order to finalize its mine clearance operations by its deadline will require additional financial and technical resources. Minelandia faces a shortfall of approximately \$11.2 million to finalize its operations by its deadline. Minelandia further requires technical expertise in addressing mined areas located in forested areas.”
88. Insert new numeral 97 following new numeral 96: “To strengthen national coordination and ensure regular dialogue amongst stakeholders, Minelandia has established a National Mine Action Platform in 2019 including all stakeholders which meets 3 times a year with all national stakeholders to discuss progress made, challenges faced and how best to address the remaining challenge. The National Mine Action Platform is led by the National Mine Action Centre with support of the United Nations Development Programme (UNDP) which convenes the meeting on behalf of the Mine Action Centre.”
89. Insert new numeral 98 following new numeral 97: “ Minelandia ensures that gender and the diverse needs of the Community are considered in the projects funded by Minelandia as clearly set out in grant agreements and its subsequent reporting requirements.”
90. Insert new numeral 99 following new numeral 98: “Minelandia coordinates its support with other partners to support Minebanistan and Minebeksitan through a multi-year project to support Minelandia in finalizing its mine clearance commitments under Article 5 within a five-year period.”