



H.E. Matjaž Kovačič
Permanent Representative of Slovenia to the United Nations
President of the Twelfth Meeting of the States Parties to
the Anti-Personnel Mine Ban Convention
Geneva

Geneva, 3 May 2013

Agreement between the States Parties to the Convention on the Prohibition of the Use, Stockpiling Production and Transfer of Anti-Personnel Mines and on their Destruction and the Geneva International Centre for Humanitarian Demining (GICHD) on implementation support for the Convention

Ambassador, dear President of the Meeting of the APMBC States Parties,

It is my pleasure to provide you with the report on the implementation of the Agreement between the States Parties to the APMBC and the GICHD for the year 2012, according to its paragraph 7, as well as the 2012 audited financial reports for the Trust Fund ISU-APMBC and the Trust Fund APMBC Sponsorship Programme, as stipulated in paragraph 6 of the Agreement, for transmission to the Co-Chairs of the Standing Committees and to the State Parties.

The GICHD is pleased to continue its role in hosting and supporting the Implementation Support Unit of the APMBC, the intersessional meetings of the Standing Committees and the sponsorship programme, and to contribute this way – together with GICHD expertise and technical assistance extended to many mine-affected countries – to the success of this important treaty.

I take this opportunity to thank you, Mister President, for the fruitful and trustworthy cooperation throughout the past year. I am at your disposal for any further question or inquiry you, Co-Chairs of the Standing Committees or the State Parties may have.

Yours sincerely,

THE DIRECTOR


Stephan Husy
Ambassador

Annexes:

- Report on the implementation of the Agreement between the States Parties and the GICHD
- Audit report 2012: Trust Fund ISU-APMBC
- Audit report 2012: Trust Fund APMBC Sponsorship Programme
- Agreement between the States Parties and the Geneva International Centre for Humanitarian Demining (GICHD) on implementation support for the Convention



REPORT ON THE IMPLEMENTATION OF THE AGREEMENT BETWEEN THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION AND THE GENEVA INTERNATIONAL CENTRE FOR HUMANITARIAN DEMINING (GICHD) ON IMPLEMENTATION SUPPORT FOR THE CONVENTION, FOR THE YEAR 2012

1. Infrastructure, administrative and other support

In 2012, the GICHD provided general administrative support to the ISU-APMBC, Human Resources management (including insurances), financial management (in particular for the trust funds ISU-APMBC and APMBC Sponsorship Programme), contract and document management (Sharepoint), office rent and supplies, ICT (hardware, software, maintenance and telecommunication costs), travel services, publications and website management. The expenditures/costs of this administrative and logistical support have been tracked and amount to approximately 364,000 CHF.

The GICHD also supported the ISU-APMBC in the organisation of the intersessional work programme and the administration of the sponsorship programme. The expenditures/costs of hosting the intersessional meetings of the APMBC Standing Committees at the GICHD, including conference management, conference room rental and interpretation (Arabic, English, French, Russian, Spanish), amount to approximately 143,000 CHF for 2012. The expenditures/costs of administering the APMBC Sponsorship Programme, including travel and accommodation services as well as reporting and auditing amount to approximately 28,000 CHF. In 2012, the programme sponsored 89 participants to attend the Meetings of the Standing Committees from 21 to 25 May 2012 and the Twelfth Meeting of the States Parties (12MSP) from 3 to 7 December 2012 with a total expenditure of 307,000 CHF covered by the Trust Fund APMBC Sponsorship Programmes.

In total, the GICHD's implementation support for the APMBC in 2012 amounts to approximately 535,000 CHF which was charged to the Swiss core contribution 2012 to the GICHD.

2. ISU-APMBC staff

During 2012, the following ISU-APMBC staff members were under GICHD contract (salaries were paid from the Trust Fund ISU-APMBC):

- Mr Kerry Brinkert, Director ISU-APMBC, 100%
- Ms Sophie Delfolie, Mine Action Implementation Specialist, 60%
- Mr Juan Carlos Ruan, Implementation Support Specialist, 100%
- Ms Paramdeep Mtharu, Implementation Support Officer, 100%
- Ms Véronique Movilla-Pau, Administrative Assistant, 50%
- Ms Laila Rodriguez, Communication Coordinator, 40%, (from May 2012)
- Ms Maria McCabe, Junior Programme Officer, 100% from 01 July to 31 December 2012
- Mr Steven Zoller, unpaid Intern, 100% from 25 January 2012 to 26 April 2012
- Ms Maham Syed, unpaid Intern, 100%, from 30 April 2012 to 8 June 2012
- Mr Ryan Beech, unpaid Intern, 100%, from 14 May 2012 to 31 July 2012

3. Trust Funds ISU-APMBC and APMBC Sponsorship Programme

In 2012, the GICHD administered the ISU-APMBC funds according to the agreement on GICHD's implementation support for the APMBC.

Contributions intended for the ISU-APMBC were credited to the 'Trust Fund ISU-APMBC' bank account. Contributions to the sponsorship programme were credited to the 'Trust Fund APMBC Sponsorship Programme' bank account. The GICHD internal control system was applied for all expenditures of the two trust funds; no financial irregularities were noticed.

The Trust Fund ISU-APMBC and the Trust Fund APMBC Sponsorship Programme were audited by Deloitte SA.